

Decisions of the General Functions Committee

28 June 2017

Members Present:-

Councillor Joan Scannell (Chairman)
Councillor Wendy Prentice (Vice-Chairman)

Councillor Richard Cornelius Councillor Barry Rawlings
Councillor Alison Moore Councillor Daniel Thomas
Councillor Ammar Naqvi

1. MINUTES OF THE MEETINGS HELD ON 20TH MARCH 2017 AND 3RD MAY 2017

RESOLVED that the minutes of the meetings held on 20 March 2017 and 3 May 2017 be approved as a correct record.

2. ABSENCE OF MEMBERS

None.

3. DISCLOSABLE PECUNIARY INTERESTS AND NON PECUNIARY INTERESTS

None.

4. REPORT OF THE MONITORING OFFICER (IF ANY)

None.

5. PUBLIC QUESTION AND COMMENTS (IF ANY)

None.

6. MEMBER'S ITEM – ELECTORAL REGISTRATION FOR GENERAL ELECTION 2017 – COUNCILLOR BARRY RAWLINGS

Councillor Barry Rawlings introduced his Member's item which related to the electoral registration for the General Election 2017 and the issues experienced by residents who applied on before the deadline but were not verified.

The Acting Returning Officer explained to the Committee a further detailed report on the delivery of the UK Parliamentary Elections would be brought back to the next meeting of the Committee on 9 October 2017.

In view of the above and the report at agenda item 7 (Acting Returning Officer's (ARO's) Preliminary Report on the General Election held on 8 June 2017), Councillor Rawlings considered his item dealt with and no further action was required.

7. ACTING RETURNING OFFICER'S (ARO'S) PRELIMINARY REPORT ON THE GENERAL ELECTION HELD ON 8 JUNE 2017

The Acting Returning Officer introduced his report outlining the planning, implementation and delivery of the UK General Election on 8 June 2017 in the three parliamentary constituencies within the London Borough of Barnet.

Having considered the report, **the Committee RESOLVED:**

- 1. That the preliminary findings of the Acting Returning Officer in the report set out in Appendix A be noted.**
- 2. The a full (more detailed) report be presented to the committee on 9 October 2017 and that such a report will form part of an annual process of elections review.**

8. HENDON TOWN HALL COMMITTEE AND MEETING ROOM UTILISATION

The Head of Estates LBB introduced the report which sets out the current use of committee and meeting rooms at Hendon Town Hall

Having considered the report, **the Committee RESOLVED:**

That the report on the utilisation of committee and meeting rooms at Hendon Town Hall be implemented.

9. NOMINATION OF LOCAL AUTHORITY REPRESENTATIVES ON SCHOOL GOVERNING BODIES

The Committee received a report in the name of the Head of Governance. The report asked the Committee to nominate representatives to local authority governor vacancies on the 13 school governing bodies listed in Appendix A to the report.

Having considered the report, **the Committee RESOLVED:**

- 1. That the following representatives be nominated to vacancies on school governing bodies**

School Governing Body	Representative
Bell Lane – NW4 2AS	Mr John Hickman
Cromer Road – WN5 5HT	Mr Tony Vourou
Holly Park – N11 3HG	Cllr Reema Patel
Monkfrith – N14 5NG	Cllr Kathy Levine
Friern Banet – N11 3LS	Cllr Ann Hutton
Sacred Heart – N20 9JU	Ms Clare Hegarty

2. That nominations to the following school governing bodies be deferred.

School Governing Body
Barnfield School – HA8 0DA
Bishop Douglass – N2 0SQ
Dollis Junior – NW7 3ED
St James Catholic – NW9 5PE
Sunnyfield – NW4 4JH
Woodcroft School – HA8 0QF

10. CORPORATE HEALTH AND SAFETY POLICY

The Head of Health, Safety and Wellbeing (Commissioning Group) presented the report which sets out the proposed amendments to Part C of the Corporate Health and Safety Policy and the arrangements for the management of the risk of legionella.

In summary, he explained that the amendments took into account changes to the Health and Safety Executive's guidance on Legionella control (L8), changes to the council's senior management structure and modes of service delivery

Having considered the report, **the Committee RESOLVED:**

- 1. That the revisions to Part C Section 31; Prevention and Control of Legionella be noted.**
- 2. That the Head of Health, Safety and Wellbeing be instructed to publicise the revised arrangement in accordance with paragraph 1.6 of the report.**

11. BARNET COUNCIL'S ANNUAL HEALTH AND SAFETY REPORT

The Head of Health, Safety and Wellbeing (Commissioning Group) presented the report which provided information on the Council's health and safety performance for the period 2016/17 and the priorities for the period 2017/18; to ensure continued improvement in performance.

He explained that the information contained within the report was based on performance information and data obtained from the council's accident/incident reporting system, together with independent audit results, corporate training records and ill health data.

Having considered the report, **the Committee RESOLVED:**

That the report listing the priorities for the period 2017/18 as outlined in Section 3 of the Annual Health and Safety Report (Appendix 1) be approved.

12. CREATION OF DIRECTOR OF PUBLIC HEALTH POST – ADULTS, COMMUNITIES & HEALTH DEPARTMENT

The Strategic Director for Adults, Communities and Health sought the Committee approval for the creation of one new post – Director of Public Health.

Having considered the report, the **Committee RESOLVED to:**

- 1. That the creation of a 0.6 FTE Director of Public Health post in the Adults, Communities and Health Department, as set out in the report be approved.**
- 2. That Strategic Director for Adults, Communities and Health be authorised to take all necessary steps to appoint to the post.**

13. APPROVAL OF PREMISES FOR WEDDINGS

The Committee received a report in the name of the Proper Officer for Registration. The report sought determination on an application received from 2 premises:

1. Ariana Banqueting Hall, North London Business Park, Oakleigh Road South, London, N11 1GN; and
2. Avenue House, 17 East End Road, London, N3 3QE.

The applicants sought to have their approval renewed as a venue for marriages and civil partnership registrations in pursuance of Section 46A of the Marriage Act 1949 and the Marriages and Civil Partnerships (Approved Premises) Regulations 2005 and in pursuance of Section 6 (3A) (a) the Civil Partnership Act 2004. The renewal would be for a further period of three years.

Having considered the report, the **Committee RESOLVED to:**

- 1. That the application received from The Ariana Banqueting Hall to renew approval for the solemnisation of marriages and civil partnerships for a further period of three years from the date of expiry of the most recent approval be approved.**
- 2. That the application received from The Avenue House to renew approval for the solemnisation of marriages and civil partnerships for a further period of three years from the date of expiry of the most recent approval be approved.**

14. ANY ITEM(S) THAT HE CHAIRMAN DECIDES IS URGENT

None.

The meeting finished at 7.55 pm